North Dakota SHRM State Council

Affiliate of Society for Human Resource Management

NORTH DAKOTA AWARD FOR PROFESSIONAL EXCELLENCE

IN HUMAN RESOURCE MANAGEMENT

Application Guidelines

Human Resource Management Achievements

A. In the last 5 years, what are the most significant Human Resource contributions the nominee has made to their local community, HR chapter, ND SHRM State Council, SHRM, as well as other volunteer roles using their human resource expertise? (Possible 7 points)

B. Describe the overall contributions the nominee has made that benefit their employer as well as how the nominee has advanced the HR profession within their organization. (Possible 6 points)

These contributions (A and B) are evaluated based upon their significance, innovation, effectiveness, impact, and the extent to which the contributions have required both personal time and resources.

C. Please describe other volunteer leadership activities within the community as they relate to human resource management. (Possible 4 points.)

D. List the nominees' certifications related to Human Resources, such as SPHR, PHR, GPHR, CEBS, etc. (Possible 3 points. Maximum 2 points for PHR/SPHR/GPHR, 2 points for SHRM-CP AND SHRM-SCP, 1 point for other certifications.)

E. Attach a copy of the nominee's professional resume or curriculum vitae. This documentation should include jobs held, affiliations and activities, civic and community organizations and activities, published works and other factual data you deem appropriate.

F. Provide the names, addresses, daytime phone numbers and e-mail addresses of three professional references.

The Application Form and requested information serve as the sole basis for evaluation and judging. Please be clear, complete, and concise to best serve the process.